



District of Lillooet
615 Main Street, PO Box 610
Lillooet, BC V0K 1V0
☎ (250) 256-4289 ✉ info@lillooet.ca
💻 www.lillooet.ca

EMPLOYMENT OPPORTUNITY

FIRE CHIEF / EMERGENCY PROGRAM COORDINATOR

Lillooet sits on the banks of the Fraser River, in a beautiful valley rich with agriculture and surrounded by forested mountains. The adjoining valleys host rivers, creeks, and lakes creating a paradise for outdoor enthusiasts.

Those who choose to live and work here, enjoy a wide variety of outdoor activities, as well as proximity to both Whistler and Kamloops. If you seek mountains of opportunity, where you can build your career and be proud to be part of the community you call home, Lillooet awaits!

The Fire Chief/Emergency Program Coordinator is responsible for the overall management and direction of the municipal Fire Department, Community Wildfire Protection Program and Emergency Management Program. The position ensures the effective delivery of fire prevention, fire suppression, rescue, training, emergency medical services, public education, and emergency preparedness services to the community. The position also develops and implements policies, procedures, standards and guidelines for the fire and emergency programs, as well as coordinates with other municipal departments, external agencies, and stakeholders.

The position reports to the Chief Administrative Officer and supervises a team of fire officers, firefighters, emergency program staff and volunteers. As a member of the District's senior management team, the position requires a decisive, strategic thinker who has demonstrated problem-solving abilities, excellent communication, change management, negotiation, and superb interpersonal skills. The ideal candidate has an inclusive and progressive management style that supports diversity.

If you are ready for the next step in your career, the best part of your job is working with people to achieve significant results, enjoy life in a small, rural town with exceptional facilities (hospital, schools, recreation centre), and the outdoors is your natural playground, then this opportunity is for you.

The annual salary for this position is dependent upon the qualifications, experience, and certifications of the successful candidate but is anticipated to be in the range of \$80,000. The District offers a flexible work schedule as well as a competitive vacation, professional development, and benefits package.

If you are interested in the challenges this position has to offer to the right candidate, we would like to hear from you. Please apply in confidence by Friday, March 29, 2024 at 4:00 p.m., with a resume and cover letter to:

Martin Taylor, Interim Chief Administrative Officer – careers@lillooet.ca

A detailed job description can be found at: <https://www.lillooet.ca/Municipal-Government/Employment-Opportunities.aspx> which outlines in more detail the key accountabilities and qualifications.

We thank all interested individuals for their application for this position; however, only those selected for an interview will be contacted.